

Virginia Water Neighbourhood Plan Forum Meeting Minutes

06th June 2019

Attendees: John Pyle JP
 Jonathan Hulley JH Joe Stratford JS
 Andrew Stimson AS Harmohan Dhanjal HD
 Carol Manduca CM John Tenconi JT
 Nicola Bates NB Mel Few MF
 Peter Lomas PL Gill Morgan GM
 James Periton JamesP

Minutes: Helene Parsons HP **Apologies:** Nick Allcock NA

Welcome and Absences	JP opened the meeting welcoming members. Apologies were received from Nick Allcock.	
Agree Minutes of Previous Meeting	Minutes from the 19 th May 2019 Committee Meeting were approved by PL and seconded by JamesP.	
Progress and Updates;	JP advised the meeting that he had met with Crown Estates in line to becoming friends of the Neighbourhood Plan, and ran through their comments and concerns. JP also met with Diana Tombs, the creator and publisher of the Ascot, Sunningdale and Sunninghill. This meeting proved most helpful and she continued to emphasis the importance of engaging with the local residents and community, also the need to have the ability to work closely with a Planning Consultant.	
Bank Account & Funding	Meeting at Barclays has been rescheduled for 09:30hrs Thursday 27 th June. It was agreed the three authorised signatories on the account to be JP, CM, PL . HP to sent calendar invites to attendees, also advising what documents will be required. JP suggested that an initial contribution from Committee members (£150) to start the funds in the bank account once set up in order to progress on the website/email and printing costs.	JP/CM/PL HP
Website	JP currently obtaining quotes for website and email address set up. Website name was agreed on virginiawaterneighbourhoodplan.org It was agreed that NA to set up a Neighbourhood Plan Facebook page.	JP NA

Corporate Structure	<p>The committee favoured and approved the structure to be formed as a community interest company (CIC) organisation, as this is designed for social enterprises that want to use their funds for the good of the public.</p> <p>This to be set up once company name domain has been secured.</p>	JP
Village Fête and Publicity	<p>It was agreed no flyers to be handed out at Carnival Capers, but focus and contact to be made with the local Church, Schools, Community Groups etc in order to reach out to the local community for their input.</p> <p>Also to advertise in the Connections Magazine and on the Church ENews site.</p> <p>NB agreed to create artwork for a new village poster and flyers.</p> <p>JP to compile a 'Have Your Say' letter which is to be sent out to the email addresses for residents which were obtained September 2018 at an initial consultation.</p> <p>This letter will also be uploaded onto the website once created and issued.</p>	NB JP
Neighbourhood Planning Application	JP in the process of completing the government funding application, which is to be submitted as soon as possible as the earliest start date for grants is 4 weeks after submission.	JP
<p>Shrimplin Brown Planning & Development</p> <p>Q & A</p>	<p>Rob Shrimplin from Shrimplin Brown Planning and Development introduced himself and explained the nature, purpose and services of his company.</p> <p>He then gave guidance across many areas including plan making, identifying sites, when identifying sites to understand what can and can't be done etc. and reiterated Diana Tombes advise of the importance of community engagement.</p> <p>Q: CM - Can our Neighbourhood Plan set out its own Spatial Vision for VW and work top down, even if the Emerging Local Plan was more of a bottom up process ie. use the answer to set the questions? A: Yes, the NP must be consistent with the Local Plan but can have its discrete framework.</p> <p>Q: CM - Can we add specific policies from the 2001 Local Plan which is still current, even if not in the Emerging Local Plan? A: Yes, but if the Emerging Plan is effective before the Neighbourhood Plan is finalised then it cannot be inconsistent and impose unfair contributions on developers.</p> <p>Q: CM - What can we do to get more data on air quality in VW? A: We can do our own monitoring or ask RBC to provide data and monitor.</p>	

	<p>Q: CM - On consultation, can we use responses from VW residents to the Emerging Local Plan to form a basis for a questionnaire to residents about what are the main issues as they see them.</p> <p>A: Yes. It would make the questionnaire less open ended which would be a positive. The forum can then decide which elements to pursue in the NP. CM offered to prepare a synopsis of VW resident responses relating to the Emerging Local Plan consultations.</p> <p>Q: JH – What, in RB’s opinion, would constitute an Emerging Neighbourhood Plan?</p> <p>A: Even just agreeing a set of principles and objectives could constitute an Emerging Plan and the significance of this would be that an Emerging Plan as legal standing in its own right, and so couldn’t be ignored by the Runnymede Borough Council nor any Developer.</p> <p>JP requested Rob Shrimplin to put together a guidance plan to identify the stages and issues, the fee structure per stage and where it would be advantageous for Shrimplin Brown to be involved.</p> <p>RS to furnish JP with this information prior to next meeting.</p>	<p>CM</p> <p>JP/ RShrimplin</p>
Any Other Business	<p>PL commented that it would be good to see youth facilities be included into the Neighbourhood Plan</p> <p>JP to circulate NA contact details to fellow Committee members.</p>	<p>JP</p>
Date of Next NP Meeting	19:00hrs, Thursday, 04 th July 2019, The Estate Office, Wentworth	