

Virginia Water Neighbourhood Plan Forum Meeting Minutes

09th January 2020

Attendees:	John Pyle	JP	Apologies:		
	James Periton	JamesP		Joe Stratford	JS
	Andrew Stimson	AS		John Tenconi	JT
	Jonathan Hulley	JH		Gill Morgan	GM
	Nicola Bates	NB		Harmohan Dhanjal	HD
	Peter Lomas	PL		Carol Manduca	CM
	Peter Lerner				

Minutes: Helene Parsons HP

Welcome and Absences	<p>JP opened the meeting welcoming members.</p> <p>Apologies were received from John Tenconi, Harmohan Dhanjal, Carol Manduca, Gill Morgan and Joe Stratford.</p>	
Agree Minutes of Previous Meeting	<p>Minutes from the 14th November 2019 Committee Meeting were approved by NB and seconded by AS.</p>	
Chairman's Reports	<p><u>Local Plan</u></p> <p>Further six-week consultation expected to be reviewed in June. Recommended that the NP must make comments on the Local Plan. Whatever the public put forward, all to be collated by the Planning Team then put to Inspector to decide what to use. NP can have impact on final comments. JP agreed with Peter Lerner to continue to consult with Shrimplin Brown as they have the historical knowledge.</p> <p>Two travellers sites have been identified within the area, one in Merlewood and one at Appletree. Merlewood would be unlikely until 2025. Total of 93 sites identified across the borough, 2 for VW and 10 for Longcross.</p> <p>Surrey County Council have identified regional refuse sorting site off Kitsmead Lane, using the spur entry road off the motorway, however this will have increased impact on the exiting refuse lorries utilising the near roads.</p> <p>The update and main modifications from the Inspector 18th December 2019;</p> <p>Following the hearing session on 14 November and her consideration of all the evidence before her, the Inspector has requested the Council to draft a schedule of proposed main modifications that appear to be necessary for the soundness of the Plan. Subject to her agreement on the draft, it is likely to be considered by the Council's Planning Committee on 7 January</p>	

	<p>2020 and, if approved, it will be published for consultation for a 6-week period thereafter.</p> <p>It is important to note that the consultation will only concern the parts of the Plan that would be changed by the proposed main modifications, if they were to be incorporated into the final Plan. The Inspector will take all of the consultation responses into account before completing her report to the Council and recommending any main modifications that she considers to be necessary for a sound Plan.</p> <p>The Main Modifications are produced by the Council, not the Inspector, but the implication is that the Inspector thinks that the Plan can be found sound and can be adopted.</p> <p>JH informed the meeting that he would confirm the position in respect of a Neighbourhood Forum AGM.</p> <p>Confirmation received on 11th January, Paragraph 7.1 of the Constitution states only that the AGM shall take place no later than 3 months after the end of the financial year. At least 14 days-notice must be given before the AGM can take place.</p> <p>The Constitution also states that the Forum’s accounting year runs from 1 April to 31 March.</p> <p>The Constitution is silent on what constitutes a quorum and so in practical terms, as long as a Forum AGM is held before the end of June 2020 and notice is given at least 14 days before, we will be suitably compliant.</p>	
Initial Consultation & Questionnaire	<p>Residential and Business questionnaires have been live since beginning of December. Currently have received 126 residential responses and 20 business responses.</p> <p>JP will be presenting at the WRA AGM.</p> <p>AS requested JP to present at Virginia Park, due to JP out of the country until end of February, it was agreed to extend the close of the initial consultation until end of March, in order to give time to hold walk in centres and further presentations.</p> <p>AS to arrange a suitable date for the Virginia Park presentation and inform forum of suggested date.</p> <p>3 banners have been printed, one sited on the railings by the train station for traffic on Christchurch Road to see, one sited on the fence to the main entrance on Virginia Water Park, for traffic on the A30 to see, and discussions were held on where to site the third banner. NB suggested this banner to keep fluid and move around the village for when there is an event, it was suggested this banner be displayed this weekend on the railings outside the Community Centre, where the Cabrera Committee AGM is being held in the Centre on Monday, 13th January, then move onto St Ann’s to capture the queuing rush hour traffic.</p>	

	<p>JamesP suggested that either a banner or A3 laminated poster be sited on the hoardings at the end of Wellington Avenue and Trumps Green Road.</p> <p>JamesP confirmed that 5 laminate A3 banners are being displayed around the Estate.</p> <p>Flyers were handed out to Forum members in order to distribute around the village. Once delivered, road names to be confirmed to HP.</p> <p>JH agreed to deliver Stroude Road, Sandhills Lane and towards Thorpe. PL to deliver Abbey Road and behind the shops. Further roads were agreed to be leaflet dropped over the next couple of weeks. HD to be requested to deliver Christchurch and JT Wellington Avenue and JS around Trumps Green. JamesP will deliver Oak Tree Close and nearby.</p> <p>Discussions were held for the initial consultation go-live dates, and it was agreed for a “soft launch” during December with a “hard launch” during January.</p> <p>Also ensuring that the consultation period is open at the time of the WRA AGM, on the 19th January. JP will be presenting the NP, where he will encourage attendees to complete the on-line survey prior to end of January.</p>	
Advertising	<p>Connection Magazine have placed two adverts in the monthly magazine, one during December and one in January’s issue.</p> <p>Adverts also run in The Villager (13th December and 10th January), both adverts also running live mpu’s on these dates.</p>	
Date of Next Meeting	19:00hrs, Thursday, 27 th February 2020, The Estate Office, Wentworth	