

Virginia Water Neighbourhood Plan Forum Meeting Minutes

11th September 2019

Attendees: John Pyle JP
 John Tenconi JT
 Carol Manduca CM
 Jonathan Hulley JH
 Nicola Bates NB
 Gill Morgan GM
 Peter Lomas PL

Apologies:
 James Periton JamesP
 Andrew Stimson AS
 Harmohan Dhanjal HD
 Joe Stratford JS

Guests:
 Peter Lerner
 Harriet Harley

Minutes: Helene Parsons HP

Welcome and Absences	JP opened the meeting welcoming members. Apologies were received from the committee members as shown above and guests were welcomed.	
Agree Minutes of Previous Meeting	Minutes from the 04 th July 2019 Committee Meeting were approved by PL and seconded by CM.	
Progress and Updates;	JH explained about the VP Residents Summit meeting which is due to take place on Sunday at St Anne's Heath School. NB will attend the summit and update the Committee. Initial Questionnaire – Committee agreed with the contents of the questionnaire. A VW NP logo needs to be created. It was suggested that a letter will be emailed out to residents with the link to front page of website. A Just Giving link should also be added onto the front page. Once the Questionnaire, flyers and posters have been sent and displayed CM offered to interact with the public around Station Parade and the station to engage with the community. JP to liaise with WRA and WERC to help advertise and raise awareness through their residential memberships. JP to contact with Connections magazine to ascertain if a flyer with a link to the questionnaire can be sent out with the next magazine delivery, submission will need to be by 5 th October to capture the November issue.	NB CM JP JP

	<p>JP/PL to draft a letter for stakeholders – including but not limited to Crown Estate/Tarmac/ Holloway College/Schools/Churches etc CM agreed to consult with Estate Agents.</p> <p>CABI should also be approached as JT feels they would be interested to participate.</p> <p>CM asked PL about timelines which should be considered, PL responded that 4 – 6 weeks Consultation period, then 3 – 5 weeks to analysis responses in order to summarise and then publish results.</p> <p>Workshops to be formed once the Committee has the preliminary information and summarised the data, this expected to be December 2019.</p>	<p>JP/PL</p> <p>CM</p>
Planning Consultant	<p>PL explained how he can assist with the Forum and that his involvement will be as an advisor and mentor.</p>	
Packers Medical Centre	<p>Harriet Harley presented the issues facing the future of Packers Medical Centre, and thanked the Forum for their focus and support. She explained about some ideas and possible options for a new building/extension, parking and funding.</p> <p>Due to the urgency of extending and improving the current facilities, it was felt these were on a different timescale to the conclusion of the NP plan, therefore it was agreed the most effective way the forum can give the support would be to continue to help promote public awareness.</p> <p>Discussions where held on whether the questionnaire should have more detailed questions on Care in the Community, and a specific question asking how important it is to for medical services to be part of the local community?</p> <p>HP to email HH copy of the questionnaire for her information.</p> <p>It was also suggested that the surgery building should be incorporated as part of the future workshop.</p>	<p>HP</p>
Neighbourhood Planning Application	<p>A few specific questions have been raised by Locality with the processing of the government funding application, answer to application is expected to be notified of imminently.</p>	
Any Other Business	<p>JT asked JH if he had adequate information and support in readiness of the summit meeting on Sunday in particular with regards to the up to date status on Heathrow.</p> <p>PL informed the forum he is meeting with Liz Osborne, Planning Assistant at Runnymede Borough Council and will report back with meeting minutes.</p>	
Date of Next NP Meeting	<p>19:00hrs, Tuesday, 08th October 2019, The Estate Office, Wentworth</p>	